

A G E N D A

FINANCE AND CLAIMS COMMITTEE - STATE ADMINISTRATIVE BOARD

February 12, 2002 Meeting, 11:00 a.m.
Bureau of Local Government, Conference Room A

SECTION I. AGENCY CONTRACTS

Requests approval of the following

1. DEPARTMENT OF HISTORY, ARTS, AND LIBRARIES

1)	Michigan State University Libraries East Lansing, MI	\$ 650,000.00 Total InMICH project for creation of a multi-type library union catalog
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2. DEPARTMENT OF NATURAL RESOURCES

1)	Macomb County Mt. Clemens, MI	\$ 318,823.00 Total Grant to County Sheriff Department to patrol bodies of water within their jurisdiction under the Marine Safety Program
2)	County of Wayne Detroit, MI	\$ 327,750.00 Total Grant to County Sheriff Department to patrol bodies of water within their jurisdiction under the Marine Safety Program

SECTION II. DMB CONTRACTS

Requests approval of the following

NEW CONTRACTS

3. DEPARTMENT OF CORRECTIONS

1)	Peckham Vocational Industries Lansing, MI	\$ 478,204.10 - 3 Years 071I2000001 Janitorial Service DeMarse Training Academy
2)	B I Inc. Boulder, CO	\$ 5,091,877.40 - 3 Years 071I2000020 Electronic Monitoring System

4. DEPARTMENT OF ENVIRONMENTAL QUALITY

1)	Schumaker & Company Ann Arbor, MI	\$ 633,688.00 - 10 Months 761R2000826 Software Consultant for the DMS system Phase IV
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5. FAMILY INDEPENDENCE AGENCY

1)	F & M Protection, Inc. Kalamazoo, MI	\$ 284,505.60 - 3 Years 071I2000100 Unarmed Security Guards for the Berrien County office
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6. DEPARTMENT OF MANAGEMENT AND BUDGET

1)	Boise Cascade Office Products Corporation Warren, MI	\$ 75,000,000.00 - 5 Years 071I2000095 Just-In-Time Delivery of Office Supplies, Statewide
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7. DEPARTMENT OF TRANSPORTATION

1)	Hi-Tec Building Services Inc. Jenison, MI	\$ 307,330.00 - 5 Years 071I2000087 Janitorial/Lawn Care Service, Fenton Rest Area
2)	Hi-Tec Building Services Inc. Jenison, MI	\$ 614,660.00 - 5 Years 071I2000088 Janitorial/Lawn Care Service, Dodge Road & Clio Rest Areas
3)	Hi-Tec Building Services Inc. Jenison, MI	\$ 292,450.00 - 5 Years 071I2000090 Janitorial/Lawn Care Service, Five Lakes Rest Area
4)	Hi-Tec Building Services Inc. Jenison, MI	\$ 64,326.00 - 5 Years 071I2000091 Janitorial/Lawn Care Service, Bay Rest Area
5)	Hi-Tec Building Services Inc. Jenison, MI	\$ 64,950.00 - 5 Years 071I2000092 Janitorial/Lawn Care Service, Linwood Rest Area

7. DEPARTMENT OF TRANSPORTATION continued

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|----|---|---|
| 6) | Burt Forest Products Company
Inc.
Ann Arbor, MI | \$ 282,870.50 - 5 Years
071I2000094 Exterior Plywood
for signs |
| 7) | Prevost Car, Inc.
Lyndhurst, NJ | \$ 375,913.00 - One Time
Purchase 591R2000045 Purchase
of a Bus for lease to Indian
Trails |

CONTRACT CHANGES/EXTENSIONS

8. DEPARTMENT OF CIVIL SERVICE

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|----|------------------------------|---|
| 1) | IBM Global
Southfield, MI | \$ 1,820,263.00 Amendment
\$ 29,381,241.00 New Total
071B9000492 Human Resources
Management Network (HRMN)
post-implementation services |
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9. DEPARTMENT OF COMMUNITY HEALTH

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|----|--------------------------------------|---|
| 1) | HDS Services
Farmington Hills, MI | \$ 150,000.00 Amendment
\$ 13,771,861.10 New Total
071B6000320 Food Service for
Walter Reuther Psychiatric
Hospital |
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10. DEPARTMENT OF CORRECTIONS

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| 1) | Alliant Food Service
Wixom, MI | \$ 75,000.00 Amendment
\$ 1,149,902.80 New Total
071B7000471 Flour |
| 2) | Minnesota Mining
Manufacturing
St. Paul, MN | \$ 8,120,749.10 Amendment
\$ 24,642,509.52 New Total
071B1001310 Reflective
Sheeting for License Plates at
MSI |

11. FAMILY INDEPENDENCE AGENCY

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|----|--|---|
| 1) | Renaissance Worldwide, Inc./
GovConnect
Cincinnati, OH | \$ 1,960,851.00 Amendment
\$ 3,620,891.00 New Total
071B0000768 IVR System and
Maintenance for Child Support
Enforcement (CSES) |
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11. FAMILY INDEPENDENCE AGENCY Continued

2)	Technology Systems	\$ 693,660.00	Amendment
	International, Inc.	\$ 1,831,135.10	New Total
	Scottsdale, AZ	071B1001712	Personal
			Protection Devices for Maxey
			Boys' Training School

12. DEPARTMENT OF INFORMATION TECHNOLOGY

1)	Hedrick Associates	\$ 3,000,000.00	Amendment
	Grand Rapids, MI	\$ 5,045,809.00	New Total
		071B5000324	Uninterrupted
			Power Supply Systems (UPS)
			Statewide

13. DEPARTMENT OF MANAGEMENT AND BUDGET

1)	VWR Scientific Products	\$ 400,000.00	Amendment
	Chicago, IL	\$ 4,127,132.91	New Total
		071B7000373	Prime Vendor -
			Laboratory Supplies &
			Equipment
2)	Michigan Police Equipment	\$ 1,452,217.00	Amendment
	Company	\$ 2,206,050.00	New Total
	Charlotte, MI	071B8000526	Ammunition
3)	Yoder Brothers Auction	\$ 206,000.00	Amendment
	Services	\$ 515,000.00	New Total
	Clare, MI	071B9000424	Auction Services

14. DEPARTMENT OF TREASURY

1)	Unisys Corporation	\$ 100,000.00	Amendment
	Okemos, MI	\$ 585,829.00	New Total
		071B0000671	2D Barcoding
			Application Project for
			Individual Income Tax Forms
2)	Convansys	\$ 20,800.00	Amendment
	Farmington Hills, MI	\$ 739,800.00	New Total
		071B1001551	Software
			Consultants for the Motor Fuel
			Project

SECTION III. RELEASE OF FUNDS TO WORK ORDER

SECTION IV. REVISION TO WORK ORDER

SECTION V. CLAIMS - PERSONAL PROPERTY LOSS

15. DEPARTMENT OF CAREER DEVELOPMENT

- 1) Patsy Calabrese \$233.00

The claimant (02-SAB-020) requests \$233.00 reimbursement for her purse that was stolen from her desk. Claimant did not lock her purse in the area provided for this purpose. The State was not negligent so the Department recommends denial of this claim.

16. DEPARTMENT OF CORRECTIONS

Employee Claims

- 1) Mark A. Mosley \$159.00

The claimant (02-SAB-023) requests \$159.00 reimbursement for damages to his watch incurred during an altercation with an inmate. The Department recommends approval of this claim.

Inmate Claims

- 2) Earnell Hailes # 324652 \$100.00

The claimant (02-SAB/DOC-039) requests \$100.00 reimbursement for his TV that was damaged while under the sole control of the Department. The Department recommends approval of \$96.10 for the purchase price of the TV since it was less than a year old.

- 3) Larry Jones # 146246 \$ 12.48

The claimant (02-SAB/DOC-040) requests \$12.48 reimbursement for 39 \$.32 stamps that were lost while under the sole control of the Department. The Department recommends approval of this claim.

16. DEPARTMENT OF CORRECTIONS continued

- 4) Randy Jones # 190968 \$ 17.00

The claimant (02-SAB/DOC-041) requests \$17.00 reimbursement for his typewriter deck lid that was damaged while under the sole control of the Department. Claimant provided an estimate of \$17.00 to replace this item. It is reasonable so the Department recommends approval of this claim.

- 5) Cedric Lacey # 173035 \$625.29

The claimant (01-SAB/DOC-552) requests \$625.29 reimbursement for his personal prescription eyeglasses that were allegedly taken from his cell by "someone". There was no evidence to support that they were actually missing or, if they were, that it was the result of staff action/inaction. The Department recommends denial of this claim.

- 6) Stephen Mayberry # 175486 \$ 47.95

The claimant (01-SAB/DOC-512) requests \$47.95 reimbursement for numerous items of personal property that were stolen from his cell because the unit office failed to secure the door while he left his cell to eat. Claimant did not provide any receipts for the headphones and tape player so their value will be determined from the Average Cost Schedule. An investigation supported that only 6 of the 15 tapes were missing. Since it cannot be determined which tapes were stolen, in fairness to claimant he will be reimbursed for the newest tapes. The Department recommends approval of \$11.95 for the new tape, \$5.00 for the depreciated value of one 1-year-old tape, \$2.20 for the residual three older tapes, \$2.70 for the depreciated value of the headphones, and \$3.00 for the depreciated value of the tape player, totaling \$23.85.

- 7) Anthony Reeves # 170656 \$169.99

The claimant (02-SAB/DOC-032) requests \$169.99 reimbursement for his typewriter that was taken by Michigan State Police as evidence in a fraud investigation. Claimant will get the typewriter back in the future. The Department recommends denial of this claim.

16. DEPARTMENT OF CORRECTIONS continued

- 8) William Rudolph # 158023 \$ 24.91

The claimant (01-SAB/DOC-567) requests \$24.91 reimbursement for a can of Bugler and 47 \$.32 postage stamps that were lost while under the sole control of the Department. According to Operating Procedures, the Bugler is not reimbursable. The Department recommends approval of \$15.04 for the stamps.

- 9) Richard Seefelder # 168929 \$ 24.75

The claimant (02-SAB/DOC-018) requests \$24.75 reimbursement for his beard trimmers that he ordered but never received. Since he never had possession of the beard trimmers, the Department recommends approval of this claim.

- 10) Durrell Soloman # 194507 \$ 46.98

The claimant (02-SAB/DOC-042) requests \$46.98 reimbursement for his Nike shoes that were lost while under the sole control of the Department. The Department recommends approval of this claim.

- 11) Samuel Strother # 272254 \$ 93.82

The claimant (02-SAB/DOC-004) requests \$93.82 reimbursement for his typewriter and tape player allegedly damaged while under the sole control of the Department. Claimant signed a Property Receipt indicating there was no damage to his property; therefore, the Department recommends denial of this claim.

17. DEPARTMENT OF STATE POLICE

- 1) Mark Bergnach \$196.00

The claimant (01-SAB-269) requests \$196.00 reimbursement for damage to his vehicle's transmission fluid case when a trooper helped him change a flat tire and put the jack in the wrong place. The Department recommends approval of \$100 for his insurance deductible and \$96 for his portion of the car rental while repairs were being made, totaling \$196.00.

17. DEPARTMENT OF STATE POLICE continued

- 2) Daniel McNeil \$115.95

The claimant (02-SAB-024) requests \$115.95 reimbursement for clothing that was ruined while he was performing truck inspections. He was required to wear dress clothing during a 2-week recruit school period. He was wearing coveralls over the dress clothing but oil soaked through the coveralls. Claimant did not provide a receipt, but the amount requested was reasonable for two pairs of dress pants and three dress shirts. The Department recommends approval of this claim.

18. DEPARTMENT OF TRANSPORTATION

- 1) Delores E. Shank \$167.82 AMENDED

The claimant (01-SAB-259) requests \$167.82 reimbursement for a tire and two bent rims caused when the vehicle hit a hole in the roadway. The State Administrative Board approved \$50.00 for the insurance deductible for this claim on 12/18/01. Since that time, the claimant has passed away and his wife send proof of out-of-pocket expenses totaling \$117.82 for towing and an insurance deductible of \$100.00. The Department recommends approval of an amended amount of \$117.82 for this claim.

SECTION VI. CLAIMS - PERSONAL INJURY LOSS

SECTION VII. APPROVAL OF SPECIAL ITEMS

19. DEPARTMENT OF ATTORNEY GENERAL

- 1) Requests approval to write off 2,581 uncollectible employer accounts representing a total indebtedness of \$2,971,500.90 for quarterly tax liability accounts barred from collection by the Statute.
- 2) Requests approval for write offs of 500 unemployment benefit restitution accounts as uncollectible, representing a total indebtedness of \$639,903.00. These debts are barred by the Statute of Limitations in accordance with *MESC v Westphal*.

20. DEPARTMENT OF CORRECTIONS

Requests permission to dispose of unclaimed and abandoned property without intrinsic value in accordance with PD-BCF-53.01, Section IV, Abandoned and Unclaimed Property from the following facilities:

- a) Adrian Correctional Facility
- b) Alger Maximum Facility
- c) Lakeland Correctional Facility
- d) Marquette Branch Prison

21. FAMILY INDEPENDENCE AGENCY

The FIA appropriations bill requires that liens be placed on real property when State Emergency Relief (SER) is issued for mortgage payments, land contract payments, property taxes and home repairs. The lien is required when payments exceed \$250.00 on one or a combination of these services. Such payments were made for delinquent taxes, and the recipients have prepaid the Department in full. The Department is requesting permission from the Board to release the following lien:

\$ 580.41 at 5050 Caner Tr., Harrison, MI
\$1,263.00 at 14140 Edmore, Detroit, MI
\$1,239.00 at County Road 550, Marquette, MI

22. DEPARTMENT OF MANAGEMENT & BUDGET

The Department of Community Health requests an increase in the Petty Cash Fund for the Forensic Center from \$800.00 to \$1,500.00. This request is made to fund their Patient Care Program.

23. DEPARTMENT OF TRANSPORTATION

- 1) The Department requests approval to allot \$8,400 of federal/state/local grant funds to extend taxiway and construct connecting taxiway at the following airports:

1.	Battle Creek	\$ 50,400.00
2.	Monroe	<u>(42,000.00)</u>
TOTAL		\$ 8,400.00

23. DEPARTMENT OF TRANSPORTATION continued

The funds are authorized in Act 265, P.A. 1999, AY00,
Account No. 55940.

- 2) The Department requests approval to allot \$1,152,250.00
of federal/state/local grant funds to construct apron,
Airport Layout Plan and Terminal Building construction at
the following airports:

1.	Caro	\$	30,000.00
2.	Coldwater		12,500.00
3.	St. James		(38,250.00)
4.	Traverse City		<u>1,148,000.00</u>

TOTAL \$1,152,250.00

The funds are authorized in Act 265, P.A. 1999, AY01,
Account No. 55940.

- 3) Requests approval to allot federal/state/local grant
funds for an Airport Improvement Program at the following
airports:

1.	Flint	\$	(3,159.00)
2.	MDOT-Statewide		<u>3,159.00</u>

TOTAL \$ -0-

The funds are authorized in Act 538, P.A. 1998, AY99
Account No. 55940.

The Director of the Department of Management and Budget recommends
approval by the State Administrative Board of the items contained in
this agenda. Approval by the State Administrative Board of these award
recommendations does not require or constitute the award of same.
Award of contracts shall be made at the discretion of the DMB Director
or designee.

S U P P L E M E N T A L A G E N D A

FINANCE AND CLAIMS COMMITTEE - STATE ADMINISTRATIVE BOARD

February 12, 2002 Meeting, 11:00 a.m.
Bureau of Local Government Conference Room A

SECTION I. AGENCY CONTRACTS

SECTION II. DMB CONTRACTS

Requests approval of the following:

1s. DEPARTMENT OF STATE

- | | | | |
|----|-----------------------|--|-------|
| 1) | Northrop Grumman I.T. | \$ 3,219.969.78 | Total |
| | Bellevue, NE | Uniform Commercial Code System and Maintenance | |

SECTION III. RELEASE OF FUNDS TO WORK ORDER

SECTION IV. REVISION TO WORK ORDER

SECTION V. CLAIMS - PERSONAL PROPERTY LOSS

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S E C O N D
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FINANCE AND CLAIMS COMMITTEE - STATE ADMINISTRATIVE BOARD

February 12, 2002 Meeting, 11:00 a.m.
Bureau of Local Government Conference Room A

SECTION I. AGENCY CONTRACTS

SECTION II. DMB CONTRACTS

Requests approval of the following:

1s. **DEPARTMENT OF CIVIL SERVICE**

- | | |
|--|---|
| 1) A.R.M. Consulting Corp.
Sherwood, OR | \$ 790,320.00 Total
Consultant services for HRMN
enhancements |
|--|---|

SECTION III. RELEASE OF FUNDS TO WORK ORDER

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